



## MENACHEM MENDEL ACADEMY

### Early Learning Center

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#### INFANT PROGRAM POLICY

*Dear Parents,*

*We are thrilled to welcome you and your child to our MMA ELC Infant Program! You can rest assured that we work hard to create an at-home, family experience for our youngest children. They will be nurtured and supported in a loving environment that stimulates their growth and soothes their tender spirits.*

*In our Infant Program, we customize the daily schedule to follow your child's needs and pre-existing patterns. You can share your child's current schedule with us on the next page. If you don't have a consistent routine, don't worry! We'll help create a healthy routine for your child's school day that will help foster a happy, wholesome experience and environment.*

*It typically takes 1 - 4 weeks for young children to adjust to a new environment away from home. We will treat your little one with the utmost loving care to help them thrive throughout the transition. In addition to the MMA Family Handbook, we have a few more details to share with you regarding our Infant Program in order to successfully operate as a Home/School Family.*

#### **What We Provide:**

- Breakfast (arrival before 8:00 AM)
- Morning Snack
- Lunch
- Afternoon Snack
- Bibs for mealtimes
- Formula (for families in need)
- Diapers
- Wipees
- All learning, development, and play materials used throughout the day
- Unlimited amounts of attention and TLC!

#### **What You Need to Bring:**

- 3 changes of clothes** to be stored in their cubby, including socks or booties

We will send dirty clothes home for washing with a courtesy notice asking for clean replacements on behalf of your child

- 4 porta-crib sheets** to save you from having to remember bringing a new one each week. We'll send them home for washing once a month.
- Any blankie or lovie** your child likes to sleep with (blankets cannot stay in the crib during nap time, but we may use it to help soothe your child before sleeping)
- Bottles** (if your infant is on bottles, please see the section below)
- Diaper cream/ointment** when needed (no sprays)
- Sweater and/or jacket** to accommodate indoor/outdoor temperature changes

Please note: If you do not wish to use the food and supplies provided by MMA, feel free to supply your own and notify us so that our MMA Team knows to use the supplies you provided instead.

### **Bottles**

- ★ You will need to bring in pre-prepared bottles each day, marked with your child's first and last name (on bottle and cap).
- ★ All contents of the bottle (ie, formula, breast milk, cereal) must be labeled on the bottle. This can easily be done with masking tape on the bottle.
- ★ Bottles provided will be stored in a compartment of the fridge that is designated for your child only.
- ★ You will need to provide an approximate feeding schedule on the next page.
- ★ If you are using the formula provided by MMA Early Learning Center, we will send home canisters each month for you to prepare the appropriate number of bottles for your child as instructed above.
- ★ We will send home the bottles at the end of each day.

### **Sign In/Sign Out**

A friendly reminder from our Family Handbook that each child must be **physically signed-in and signed-out of the room** by the designated parent or guardian each day of attendance, per state law. You will find the sign-in tablet in your child's classroom.

*Last, but not least, we want to support you as a parent and help make your life easier! If you communicate your intended drop-off and pick-up times daily, we will do our best to help you with smooth and quick transitions. By knowing your time of arrival, we can anticipate welcoming you and your child in the mornings and also when to have your child prepared and ready to go in the afternoons.*

**The following page must be filled out in its entirety and submitted before your child's first day at Menachem Mendel Academy Early Learning Center.**

You can bring in a hard copy on the first day or you can send it back in electronically.

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### INFANT DAILY SCHEDULE & PRODUCT CONSENT FORM

Child's Name: \_\_\_\_\_

#### Diapers

MMA uses [Andy Pandy](#) and [Dyper](#) Bamboo Disposable Diapers and Training Pants

- I authorize my child to use these diapers in size  small  medium  large  x-large  
 I do **NOT** want my child to use these diapers, and I will supply my own.

#### Wipees

MMA uses [WaterWipes](#). You may research the product [here](https://www.waterwipes.com/us). [https://www.waterwipes.com/us]

- I authorize my child to use these wipes.  
 I do **NOT** want my child to use these wipes, and I will supply my own.

#### Baby Formula

MMA uses [Else Complete Plant-Based Nutrition for Toddlers](#). Formula is kosher and free of dairy, soy, and gluten. You may research the product [here](http://www.elsenutrition.com). [www.elsenutrition.com]

- I authorize my child to use this formula  
 I do **NOT** want my child to use this formula, and will supply my own

#### Eating Schedule

I want my child to eat at approximately the following times:

- Morning: \_\_\_\_\_ am       Extra Feeding: \_\_\_\_\_ am/pm  
 Afternoon: \_\_\_\_\_ am       Extra Feeding: \_\_\_\_\_ am/pm

#### Sleeping Schedule

I want my child to sleep at approximately the following times:

Morning nap at: \_\_\_\_\_ am **or**  No morning nap  
 Afternoon nap at: \_\_\_\_\_ pm **or**  No afternoon nap

What tips should we know to help your child get good rest at nap time? \_\_\_\_\_

What is the best way to soothe your child if needed? \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Today's Date